

# LINDSEY PARISH COUNCIL

**The Councillors of Lindsey Parish Council are summoned to a Parish Council Meeting to be held via the Zoom Conferencing Platform on Wednesday 10<sup>th</sup> March 2021 commencing at 7.30pm**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

For those wishing to gain attendance to gain access to the meeting please use the details below:

<https://us02web.zoom.us/j/87115224071?pwd=aGR2a1BERVcraTVGZWsxck93S3BPZz09>

Meeting ID: 871 1522 4071

Passcode: 082687

## AGENDA

1. Opening and welcome statement
2. Apologies for absence:
  - i. to receive apologies for absence
  - ii. to consent/non-consent to accept apologies for absence received.
3. Declaration of members' interest:
  - i. to receive disclosures of pecuniary and local non-pecuniary interests on matters to be considered on the agenda
  - ii. to consider requests for dispensations
  - iii. Councillors are reminded to review their Register of Interests and advise the Clerk within 28 days of any changes to their registers.
4. Minutes of meetings: to approve the minutes of the Parish Council Meetings of
  - 20<sup>th</sup> January 2021
5. Parish Matters: to receive updates on items raised at previous meetings
  - i. Climate Awareness / climate emergency
6. Public Forum & Reports for Information:
  - To note the report from the County Councillor
  - To note the report from the District Councillor
  - to receive comments from the public on the agenda as published
7. Statutory Business:
  - i. To carry out the annual review of the Council's Policies - *Paper entitled Review of Policies & Protocols*
  - ii. To note that the Protocols and Meeting Notices have been updated on the Council's website - *Paper entitled Review of Policies & Protocols*
  - iii. To receive the updated Freedom of Information Act Publication Scheme for Lindsey along with the updated FOI Policy and Procedures – See website: <https://lindsey.suffolk.cloud/parish-council/freedom-of-information-act/>
  - iv. To consider and review the procedures that might be required for future meetings in person – *Paper entitled Meetings post 7 May 2021*
8. Correspondence: to receive and consider correspondence as itemised:

- i. SALC – Babergh Area Forums – reminder that these forums provide local Councillors the opportunity to not only meet new colleagues but offer a support network in the role as community representatives
  - ii. Verbal updated given on further information for noting only
9. Clerk's Financial Report:
- i. To consider schedule of receipts received since the last meeting – *Paper A*
  - ii. To consider and approve the verified items awaiting authorization as per the schedule submitted – *Paper B*
  - iii. To consider the Council's financial position to date – *Paper C*
  - iv. To receive the budget monitoring statement for the period ending 04.03.21 with projected forecasts to year-end – *Paper D*
  - v. To receive confirmation from the District Council on the precept to be levied for the period 1<sup>st</sup> April 2021 – 31<sup>st</sup> March 2022
  - vi. To consider any items that may be forthcoming
10. To consider the following as part of the Council's Year-End Process:
- i. To review the Council's Financial Risk Assessment for the year 2020-2021 – *Paper E*
  - ii. To review the Council's Risk Management Strategy for the year 2020-2021 – *Paper F*
  - iii. To review and agree the effectiveness of Internal Control for the year 2020-2021 – *Paper G*
  - iv. To review the effectiveness of Internal Audit for the year 2020-2021 – *Paper H*
  - v. To confirm the appointment of the Council's Internal Auditor for the year ending 31<sup>st</sup> March 2021
  - vi. To review and adopt the Council's Draft Reserve Policy – *Paper I*
11. Clerk's Report:
- i. To receive an update on matters actioned under delegated powers.
12. Planning Matters:
- i. To consider the following planning applications: to view please follow the link below: none received
  - ii. To note the following planning applications determined by the local planning authority:
    - DC/20/05841 – Planning Permission – erection of single storey size annex for ancillary use and glazed link to main dwelling @ Unhalfbricking, The Tye, Lindsey
    - DC/20/05417 – Planning Permission – erection of single storey cartlodge/garage @ Brambling Barn, The Tye.
    - DC/20/0211 – Approval of non-material amendment relating to DC/19/03767 – to include doorway to side / front elevation as per drawing 19/23/201AA @ Forge View, The Tye
  - iii. To receive the response from the Planning Officer relating to the newly created access at Church Barn Meadow, Church Road, Lindsey
13. Parish Councillors' Reports: to receive reports on urgent village issues from Councillors present
14. Date of next meeting:
- a) Annual Council Meeting May 12<sup>th</sup> commencing at 7.30pm, unless stated otherwise all meetings effective 7<sup>th</sup> May 2021 will be in person at Lindsey Village Hall
  - b) Given guidance received by the Council from NALC – Council to consider setting a separate date for the Annual Parish Meeting – if prior to 7<sup>th</sup> May 2021 via the Zoom Videoconferencing platform, if after the 7<sup>th</sup> May 2021 in person (*note meeting must take place prior to 1<sup>st</sup> June*).
15. Close of Meeting

**Members of the Public are welcome to attend the meeting via the videoconferencing platform and raise any issues or concerns under the Public Forum.**

*V S Waples*

Proper Officer to the Council  
04.03.2021