

# LINDSEY PARISH COUNCIL

**The Councillors of Lindsey Parish Council are summoned to the Annual Council Meeting to be held via the Zoom Conferencing Platform on Thursday 6<sup>th</sup> May 2021 commencing at 7.00pm**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

## Public Attendance

Members of the public are welcome to join the Zoom Meeting and will be given the opportunity to speak at the direction of the Chairman for a maximum of 3 minutes per attendee. Those wishing to participate at the meeting will need to register their interest to speak by 5.00pm on Wednesday 6<sup>th</sup> May 2021 – email: [lindseypc@outlook.com](mailto:lindseypc@outlook.com)

To join this meeting as a Councillor or a member of the public, please select the link below and enter the Meeting ID and Password, the host will allow entrance to the meeting once you have been identified:

## Join Zoom Meeting

<https://us02web.zoom.us/j/83329890188?pwd=SVF6MFZ0azBiSXl3M1dweWVycTZKZz09>

Meeting ID: 833 2989 0188

Passcode: 363151

## AGENDA

1. Election of Chair – election of Chair and to approve that the signing of the Declaration of Acceptance of Office can be signed away from the meeting.
2. Apologies for absence:
  - i. to receive apologies for absence
  - ii. to consent/non-consent to accept apologies for absence received.
3. Declaration of members' interest:
  - i. to receive disclosures of pecuniary and local non-pecuniary interests on matters to be considered on the agenda
  - ii. to consider requests for dispensations
  - iii. Councillors to be reminded to review their Register of Interests and advise the Clerk within 28 days of any changes to their registers.
4. Minutes of meetings: to approve the minutes of the following Parish Council Meetings and approve delegate authority to the Chair to sign the minutes outside of the meeting
  - i. 10<sup>th</sup> March 2021 as a true and accurate record.
  - ii. 25<sup>th</sup> March 2021 as a true and accurate record.
5. Parish Matters: to receive updates on items raised at previous meetings
  - i. Climate Awareness / climate emergency and the next steps forward
6. Public Forum: (*maximum 10 minutes*)
  - to receive comments from the public on the agenda or any issues concerning the village
7. Statutory Business:
  - i. Meetings of the Parish Council – to receive the paper from the Clerk on the holding of meetings effective 17<sup>th</sup> May 2021
8. Correspondence: to consider the following matters:

- i. BMSDC – To note that the Babergh and Mid Suffolk Joint Local Plan has been submitted to the Secretary of State for Housing, Communities and Local Government for Examination (Notice of Submission of the Babergh and Mid Suffolk Joint Local Plan to the Secretary of State (Regulation 22)
  - ii. SALC - Expiry of remote meetings regulations 2021
  - iii. BMSDC - Tree, hedge and wildflower planting for Parishes – Council to consider the following:
    - To submit a request for free trees and hedgerow plants to all our parishes - regardless of whether they are to be planted on council, parish, church, or private land
    - To consider BMSDC's action plan to improve and strengthen biodiversity (wildlife and plant life) in its area
  - iv. To note all relevant correspondence received since the last meeting has been circulated via email
9. Financial Report:
- i. To receive and approve the Annual Internal Audit Report for the Year ending 31<sup>st</sup> March 2021 – *Paper A*
  - ii. To receive and approve the Payments & Receipts Account for the year ending 31<sup>st</sup> March 2021 – *Paper B*
  - iii. To note the Bank Reconciliation for the year ending 31<sup>st</sup> March 2021– *Paper C*
  - iv. To consider and approve the Annual Governance Statement for 2020/2021 as per Section 1 of the Annual Governance and Accountability Guide (AGAR) – *Paper D*
  - v. To consider and approve the Accounting Statements for 2020/2021 as per Section 2 of the AGAR – *Paper E*
  - vi. To consider the recommendation that having fulfilled the criteria required, Council considers itself exempt from a Limited Assurance Review.
  - vii. Should Agenda Item 9vi be so approved, that delegated authority be given to the Chair to sign the Certificate of Exemption from a Limited Assurance Review for the year 20120/2021 at the earliest opportunity - *Paper F*
  - viii. To receive the dates from the RFO of the period for the exercise of public rights and the publication requirements of the Annual Governance and Accountability Guide for the year ending 31<sup>st</sup> March 2021 – *Paper G*
  - ix. To consider schedule of receipts received since the last meeting – *Paper H*
  - x. To consider and approve the verified items awaiting authorization as per the schedule submitted – *Paper I*
  - xi. To consider the Council's financial position to date – *Paper J*
10. Clerk's Report: To receive an update on matters actioned under delegated powers.
11. Planning Matters:
- i. To consider the following planning applications: to view please follow the link below:
    - DC/21/02121 - Newlyn, Rose Green Road – change of use from stables to home office
  - ii. To note the following planning applications determined by the local planning authority:
    - DC/21/01704 – Discharge of conditions application – Condition 3 (proposed Fenestration) @ The Granary, The Tye.
12. Parish Councillors' Reports: to receive reports on village issues from Councillors present.
13. Date of next meeting:
- i. Parish Council Meeting 14<sup>th</sup> July commencing at 7.30pm, unless stated otherwise in Lindsey Village Hall.
14. Close of Meeting

*V S Waples*

Proper Officer to the Council  
28.04.2021