

# LINDSEY PARISH COUNCIL

**The Councillors of Lindsey Parish Council are summoned to the Annual Council Meeting to be held at Lindsey Village Hall, Church Road, Lindsey on Wednesday 10<sup>th</sup> May 2023 commencing at 7.450pm**

**The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.**

## AGENDA

1. To receive Declarations of Acceptance of Office for the position of Councillor of Lindsey Parish Council.
2. Election of Chair of the Council and to approve the signing of the Declaration of Acceptance of Office for the position.
3. Apologies for absence:
  - i. to receive apologies for absence
  - ii. to consent/non-consent to accept apologies for absence received.
4. Declaration of members' interest:
  - i. to receive declarations of registrable interests, other and non- registrable interests as detailed in Appendix B of the LGA Model Code of Conduct [Model Code of Conduct 2020](#)
  - ii. to receive notification of gifts of hospitality exceeding £50
  - iii. to consider requests for dispensations
  - iv. Councillors to note the requirement for the completion of Register of Interests (to be circulated) within 28 days of the signing of their Acceptance of Office for the position of Councillor.
5. Minutes of meetings: to approve the minutes of the following Council Meetings and to grant authority to the Chair to sign the minutes in accordance with legislation:
  - i. Minutes of meeting of 8<sup>th</sup> March 2023
6. Public Forum: (*maximum 25 minutes*)
  - To receive comments from the public on the agenda as published
7. Parish Matters: to receive updates on items raised at previous meetings
  - i. Climate Awareness / climate emergency – to receive an update / information on Climate related issues coming forth
  - ii. Improvements to the two triangles near the Rose Pub – to receive further information on the designs and costings for improvements to both areas.
  - iii. To receive an update on Suffolk County Council Report CR398699, C720 (Lindsey Tye) to A1141 – potholes.
8. Statutory Business:
  - i. Council to consider whether it continues to meet the criteria for eligibility to adopt the General Power of Competence and should such confirmation be forthcoming, resolve to confirm that the criteria is so met.
  - ii. Council to agree that those not present may sign their Declaration of Acceptance of Office prior to the next meeting scheduled for 12<sup>th</sup> July 2023.
9. Correspondence: to consider the following matters:
  - i. BMSDC – Town and Parish Updates – to note all monthly updates are emailed to Councillors for their perusal.

- ii. SALC – to note all weekly news bulletins are emailed to Councillors for their perusal. Councillors to contact the Clerk if there are any items of interest / training courses they wish to attend.
10. Financial Report: (*see associated papers - <https://lindsey.suffolk.cloud/parish-council/meetings>*)
    - i. To consider schedule of receipts received and payments made since the last meeting – *Paper A*
    - ii. To consider and approve verified items awaiting authorization as per the schedule submitted – *Paper B*
    - iii. To consider the Council's financial position to date – *Paper C*
    - iv. To consider the actual versus budget for the period ending March 2023 – *Paper D*
    - v. Council to note receipt from the District Council of the first tranche of precept for the year 2023-2024 for Lindsey in the sum of £2,592.50.
  11. Clerk's Report:
    - i. To consider the following as part of the Council's Year-End Process:
      - a) To receive and approve the Annual Internal Audit Report for the Year ending 31<sup>st</sup> March 2023 – *Paper E*
      - b) To consider and decide the actions to be taken following the recommendations arising from the Internal Audit Report
      - c) To receive and approve the Payments & Receipts Account for the year ending 31<sup>st</sup> March 2023 – *Paper F*
      - d) To note the Bank Reconciliation for the year ending 31<sup>st</sup> March 2023– *Paper G*
      - e) To consider and approve the Annual Governance Statement for 2021/2022 as per Section 1 of the Annual Governance and Accountability Guide (AGAR) – Contained within *Paper H*
      - f) To consider and approve the Accounting Statements for 2020/2021 as per Section 2 of the AGAR – Contained within *Paper H*
      - g) To consider and approve the recommendation that having fulfilled the criteria required, Council considers itself exempt from a Limited Assurance Review – Contained within *Paper H*
      - h) Should Agenda Item 11h) be so approved, that delegated authority be given to the Chair to sign the Certificate of Exemption exempting the Council from a Limited Assurance Review for the year 2022/2023 – Contained within *Paper H*
      - i) To receive the dates from the RFO of the period for the exercise of public rights and the publication requirements of the Annual Governance and Accountability Guide for the year ending 31<sup>st</sup> March 2023 - *Paper I*.
  12. Planning Matters:
    - i. To consider the following planning applications: to view please follow this link <https://www.babergh.gov.uk/planning/application-search-and-comment/>
      - None at time of serving
    - ii. To note the following planning applications determined by the local planning authority:
      - DC/23/00072 – Discharge of Conditions Application for DC/22/02672 – Conditions 2 (Great Crested Newt Method Statement), 3 (Lighting Design Scheme), 6 (Refuse Bins and Collection Areas), 7 (Surface Water Drainage Prevention Details), 8 (Provision of Parking and Turning) @ Modern Barn at Rose Farm, Rose Green Road.
  13. Parish Councillors' Reports: to receive reports on village issues from Councillors present.
  14. Date of next meetings:
    - i. Parish Council Meeting 12<sup>th</sup> July 2023 commencing at 7.30pm.
    - ii. Remainder of meetings for 2023: 13<sup>th</sup> September; 15<sup>th</sup> November.
  15. Close of Meeting

*V S Waples*  
Proper Officer to the Council  
01.05.2023