

LINDSEY PARISH COUNCIL

The Councillors of Lindsey Parish Council are summoned to a Council Meeting to be held at Lindsey Village Hall, Church Road, Lindsey on Wednesday 12th March 2025 commencing at 7.30pm.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Chair's Welcome
2. Apologies for absence:
 - i. to receive apologies for absence
 - ii. to consent/non-consent to accept apologies for absence received.
3. Declaration of members' interest:
 - i. to receive declarations of registrable interests, other and non- registrable interests as detailed in Appendix B of the LGA Model Code of Conduct [Model Code of Conduct 2020](#)
 - ii. to receive notification of gifts or hospitality exceeding £50
 - iii. to consider requests for dispensations
4. Minutes of meetings: to approve the minutes of the following Council Meetings and to grant authority to the Chair to sign the minutes in accordance with legislation:
 - i. Minutes of Council Meeting of 15th January 2025
5. Public Forum: (*maximum 25 minutes*)
 - To receipt a report from County Councillor James Finch
 - To receive a report from District Councillor Leigh Jamieson
 - To receive comments from the public on the agenda as published
6. Parish Matters: to receive updates on items raised at previous meetings:
 - i. Climate Awareness / climate emergency –
 - To receive an update / information on climate related issues coming forth
7. Statutory Business:
 - i. To review and adopt the Council's Policies and Procedures - *Papers - Review of Policies and Procedures 2025*.
8. Planning Matters:
 - i) To consider the following planning applications: none submitted prior to serving of agenda to view please follow this link <https://www.babergh.gov.uk/planning/application-search-and-comment/>
 - ii) To note the following planning applications determined by the local planning authority: none submitted prior to serving of agenda
 - iii) Council to consider whether it might be appropriate to developing a neighbourhood plan for either Lindsey or to consider the merits of creating a plan with neighbouring parishes.
9. Financial Report: (*see associated papers - <https://lindsey.suffolk.cloud/parish-council/meetings>*)
 - i. To consider schedule of receipts received and payments made since the last meeting – *Paper A*
 - ii. To consider and approve verified items awaiting authorization as per the schedule submitted – *Paper B*
 - iii. To consider the Council's financial position to date – *Paper C*
 - iv. To consider the council budget versus actual statement to 15th March 2025 – *Paper D*

Lindsey Parish Council
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- v. To note confirmation of the precept served on the Charging Authority to be levied on the parish of Lindsey - £6,127 which will be paid to the Parish in two instalments, 50% in April 2025 and 50% in September 2025. This precept gives the Parish a Council Tax Band D amount of £63.76. This is an increase of 4.82% on 2024/25.
- 10. Year-end Processes for the year ending 31st March 2025
 - i. To consider the following as part of the Council's Year-End Process:
 - a) To review the Council's Financial Risk Assessment for the year 2024-25 – *Paper E*
 - b) To review the Council's Risk Management Strategy for the year 2024-25 – *Paper F*
 - c) To review and approve the Asset Register for the year ending 31st March 2025 – *Paper G*
 - d) To review and agree the effectiveness of Internal Control for the year 2024-2025 – *Paper H*
 - e) To review the effectiveness of Internal Audit for the year 2024-2025 – *Paper I*
 - f) To confirm the appointment of the Council's Internal Auditor for the year ending 31st March 2025 – *Paper J* – see Appendix B – Draft Audit Plan
 - g) To receive indicative year-end figures for the year ending 31st March 2025 – *Paper K*
 - 11. Correspondence: to consider/ or note the following matters:
 - i. Ministry of Housing, Communities & Local Government – Norfolk and Suffolk Devolution consultation - Establishing a Mayoral Combined Authority across Norfolk County Council and Suffolk County Council – closing date 13 April 2025.
 - ii. BMSDC – Spring Litter Picks – council to consider the contents of the letter regarding litter picks.
 - iii. BMSDC – to note all monthly bulletins are emailed to Councillors for their perusal.
 - iv. SALC – to note the next Babergh Area Forum is scheduled for 1st April, online to commence at 7.00pm.
 - v. SALC – to note all weekly news bulletins are emailed to Councillors for their perusal. Councillors to contact the Clerk if there are any items of interest / training courses they wish to attend.
 - vi. EP Passenger Interest Group meeting 08.01.25 – minutes.
 - 12. Clerk's Report:
 - i. To receive an update on the improvements to the two triangles near the Rose Pub – to receive an update on the project to install improvements to both areas.
 - ii. To discuss further remedial works to the village sign.
 - 13. Parish Councillors' Reports: to receive reports on village issues from Councillors present.
 - 14. Date of next meetings:
 - i. To note the Annual Parish Meeting is scheduled for 14th May 2025 to commence at 7.00pm.
 - ii. To note the next meeting will be the Annual Council Meeting which is scheduled for 14th May 2025 to follow the Annual Parish Meeting.
 - 15. Close of Meeting

V S Waples
Proper Officer to the Council
03.03.25