

LINDSEY PARISH COUNCIL

The Councillors of Lindsey Parish Council are summoned to the ANNUAL Council Meeting to be held at Lindsey Village Hall, Church Road, Lindsey on Wednesday 8th May 2024 to follow the Annual Parish Meeting which commences at 7.00pm.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Election of Chair of the Council and to approve the signing of the Declaration of Acceptance of Office for the position.
2. Chair's Welcome
3. Apologies for absence:
 - i. to receive apologies for absence
 - ii. to consent/non-consent to accept apologies for absence received.
4. Declaration of members' interest:
 - i. to receive declarations of registrable interests, other and non- registrable interests as detailed in Appendix B of the LGA Model Code of Conduct [Model Code of Conduct 2020](#)
 - ii. to receive notification of gifts or hospitality exceeding £50
 - iii. to consider requests for dispensations
5. Minutes of meetings: to approve the minutes of the following Council Meetings and to grant authority to the Chair to sign the minutes in accordance with legislation:
 - i. Minutes of Council Meeting of 13th March 2024
6. Public Forum: (*maximum 25 minutes*)
 - To receive comments from the public on the agenda as published
 - To receive comments from the public as submitted: speeding within the village within the 30mph zone
7. Parish Matters: to receive updates on items raised at previous meetings:
 - i. Climate Awareness / climate emergency – to receive an update / information on climate related issues coming forth.
 - ii. To receive an update on the project to amend the Speed Limit on the A1141 Between Hadleigh and Semer.
 - iii. To receive updates concerning the area oof speeding within the village within the 30mph zone.
8. Statutory Business:
 - i. Financial Regulations 2024 – to note that revised financial regulations are in the process of being issued and will be presented for adoption at the Annual Council Meeting in May 2024.
 - ii. To agree to the annual subscriptions for the year ending 31st March 2025: County Association membership fee; data protection fee; Microsoft 365 Office; anti-virus protection fee.
9. Correspondence: to consider the following matters:
 - i. SCC – to receive an update on [the Bus Service Improvement Plan 2 Stakeholder Led Schemes](#)
 - ii. Greenest County Community Newsletter - Council to receive the [newsletter](#).
 - iii. BMSDC – to note that the District CIL Funding Bid Round 13 will be open to new applications from the 1st May and will close at 12:00pm on the 31st May 2024.
 - iv. BMSDC – Town and Parish Updates – to note all monthly updates are emailed to Councillors for their perusal.

- v. SALC – to note all weekly news bulletins are emailed to Councillors for their perusal. Councillors to contact the Clerk if there are any items of interest / training courses they wish to attend.
10. Financial Report: (*see associated papers - <https://lindsey.suffolk.cloud/parish-council/meetings>*)
 - i. To consider schedule of receipts received and payments made since the last meeting – *Paper A*
 - ii. To consider and approve verified items awaiting authorization as per the schedule submitted – *Paper B*
 - iii. To consider the Council's financial position to date – *Paper C*
 - iv. To consider the actual versus budget for the period ending May 2024 – *Paper D*
 - v. Council to note receipt from the District Council of the first tranche of precept for the year 2024-2025 for Lindsey in the sum of £2,891.00.
 11. Year-End Processes:: to consider the following as part of the Council’s Year-End Process:
 - i. To receive and approve the Annual Internal Audit Report for the Year ending 31st March 2024 – *Paper E*
 - ii. To consider and decide the actions to be taken following the recommendations arising from the Internal Audit Report
 - iii. To receive and approve the Payments & Receipts Account for the year ending 31st March 2024 – *Paper F & Supporting Statements to the Accounts*
 - iv. To note the Bank Reconciliation for the year ending 31st March 2024 – *Paper G*
 - v. To consider and approve the Annual Governance Statement for 2023/2024 as per Section 1 of the Annual Governance and Accountability Guide (AGAR) – *Contained within Paper H*
 - vi. To consider and approve the Accounting Statements for 2023/2024 as per Section 2 of the AGAR – *Contained within Paper H*
 - vii. To consider and approve the recommendation that having fulfilled the criteria required, Council considers itself exempt from a Limited Assurance Review – *Contained within Paper H*
 - viii. Should Agenda Item 11h) be so approved, that delegated authority be given to the Chair to sign the Certificate of Exemption exempting the Council from a Limited Assurance Review for the year 2023/2024 – *Contained within Paper H*
 - ix. To receive the dates from the RFO of the period for the exercise of public rights and the publication requirements of the Annual Governance and Accountability Guide for the year ending 31st March 2024 - *Paper I*.
 12. Clerk’s Report:
 - i. To receive an update on the repairs to the parish and village noticeboards.
 - ii. Improvements to the two triangles near the Rose Pub – to receive further information on the project to install improvements to both areas.
 13. Planning Matters:
 - i. To consider the following planning applications: to view please follow this link <https://www.babergh.gov.uk/planning/application-search-and-comment/>
 - ii. To note the following planning applications determined by the local planning authority: *none at time of serving*.
 14. Parish Councillors’ Reports: to receive reports on village issues from Councillors present.
 15. Date of next meetings:
 - i. Annual Parish Meeting commencing at 7.00pm on 17th July 2024
 - ii. To receive the list of meetings for 2024: 11th September and 13th November.
 16. Close of Meeting

V S Waples
Proper Officer to the Council
01.05.24