

LINDSEY PARISH COUNCIL

The Councillors of Lindsey Parish Council are summoned to a Council Meeting to be held at Lindsey Village Hall, Church Road, Lindsey on Wednesday 10th September 2025 to commence at 7.30pm.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1. Chair's Welcome
2. Apologies for absence:
 - i. to receive apologies for absence
 - ii. to consent/non-consent to accept apologies for absence received.
3. Declaration of members' interest:
 - i. to receive declarations of registrable interests, other and non- registrable interests as detailed in Appendix B of the LGA Model Code of Conduct [Model Code of Conduct 2020](#)
 - ii. to receive notification of gifts or hospitality exceeding £50
 - iii. to consider requests for dispensations
4. Minutes of meetings: to approve the minutes of the following Council Meetings and to grant authority to the Chair to sign the minutes in accordance with legislation:
 - i. Minutes of the council meeting of 23rd July 2025
5. Public Forum: (*maximum 25 minutes*)
 - To receive the report from County Councillor James Finch
 - To receive the report from District Councillor Leigh Jamieson
 - To receive comments from the public on the agenda as published
 - To receive comments from the public as submitted: none
6. Parish Matters: to receive updates on items raised at previous meetings:
 - i. Climate Awareness / climate emergency – to receive an update / information on climate related issues coming forth.
 - ii. To determine whether council would like to run a further thermal imaging project during the winter of 2025-2026.
 - iii. To receive a progress report on matters relating to:
 - Traffic calming and appropriate signage on the A1141 in the vicinity of Canada Cottages and Hollow Trees Farm Shop
 - Traffic calming on C720 between Church Road to Lindsey Tye.
7. Statutory Business:
 - i. In light of the changes to the Practitioners' Guide 2025 council to resolve to:
 - Adopt an IT Policy (*Paper entitled IT Policy*)
 - Confirm that the council has in place a Data Protection Policy (*Paper entitled Data and Information Security Policy 2025*)
 - Confirm that the council has in place appropriate technical and organisational measures to protect personal data (*See Data and Electronic Retention Policy*)
 - Confirm that the Clerk has carried out a GDPR risk assessment on the control measures in place to ensure compliance with Data Protection Legislation

8. Planning Matters:
 - i. To consider the following planning applications: none submitted prior to serving of agenda
 - ii. To note the following planning applications determined by the local planning authority:
 - DC/24/05496 – Refusal of planning permission for the conversion of timber framed barn into a 3 bedroom dwelling house. Insertion of windows and doors as required. Traditional timber stairs and access balcony. Barn on land to the east of Rose Green Road
 - DC/24/05497 – Refusal of Listed Building Consent for the conversion of timber framed barn into a 3 bedroom dwelling house. Insertion of windows and doors as required. Traditional timber stairs and access balcony. Barn on land to the east of Rose Green Road.
 - DC/25/02699 – Planning permission for the erection of two-storey and single-storey extensions and alterations. Change of use of part of agricultural land to residential curtilage.
 - DC/25/03209 – Approval for a non-material amendment in relation to DC/24/03276 - To remove
 - Condition 20 (Biodiversity Net Gain) and replace with self-build compliance condition. Amend description to 'Erection of 1no. self-build building (following demolition of barn)'. Location: Rose Barn, Rose Green Road.
9. Correspondence: to consider the following matters:
 - i. Sudbury and South Suffolk Citizens Advice – to note the invitation to the Sudbury & South Suffolk Citizens Advice AGM, Wednesday, 1 October 2025 @ 2.00 pm
 - ii. SALC – Local Government Reorganisation
 - iii. BMSDC – Town and Parish Updates – to note all monthly updates are emailed to Councillors for their perusal.
 - iv. SALC – to note all weekly news bulletins are emailed to Councillors for their perusal. Councillors to contact the Clerk if there are any items of interest / training courses they wish to attend.
10. Financial Report: (*see associated papers - <https://lindsey.suffolk.cloud/parish-council/meetings>*)
 - i. To consider schedule of receipts received and payments made since the last meeting – *Paper A*
 - ii. To consider and approve verified items awaiting authorization as per the schedule submitted – *Paper B*
 - iii. To consider the Council's financial position to date – *Paper C*
 - iv. Council to ratify the implementation of the local government services pay agreement 2025 for the Clerk (sole employee of the council) backdated to 1st April 2025 (*Confidential paper*)
 - v. To consider the actual versus budget for the period ending September 2024 – *Paper D*
11. Clerk's Report:
 - i. To consider further remedial works to the village sign.
12. Parish Councillors' Reports: to receive reports on village issues from councillors present.
13. Date of next meeting:
 - i. To note the next meeting is scheduled to take place on 26th November 2025
14. Close of Meeting

V S Waples
Proper Officer to the Council
04.09.25