

# LINDSEY PARISH COUNCIL

**The Councillors of Lindsey Parish Council are summoned to the ANNUAL Council Meeting to be held at Lindsey Village Hall, Church Road, Lindsey on Wednesday 14<sup>th</sup> May 2025 to follow the Annual Parish Meeting which commences at 7.00pm.**

**The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.**

## AGENDA

1. Election of Chair of the Council and to approve the signing of the Declaration of Acceptance of Office for the position.
2. Chair's Welcome
3. Apologies for absence:
  - i. to receive apologies for absence
  - ii. to consent/non-consent to accept apologies for absence received.
4. Declaration of members' interest:
  - i. to receive declarations of registrable interests, other and non- registrable interests as detailed in Appendix B of the LGA Model Code of Conduct [Model Code of Conduct 2020](#)
  - ii. to receive notification of gifts or hospitality exceeding £50
  - iii. to consider requests for dispensations
5. Minutes of meetings: to approve the minutes of the following Council Meetings and to grant authority to the Chair to sign the minutes in accordance with legislation:
  - i. Minutes of council meeting of 12<sup>th</sup> March 2025
  - ii. Minutes of the extra ordinary council meeting of 18<sup>th</sup> March 2025
6. Public Forum: (*maximum 25 minutes*)
  - To receive comments from the public on the agenda as published
  - To receive comments from the public as submitted: speeding within the village within the 30mph zone
7. Parish Matters: to receive updates on items raised at previous meetings:
  - i. Climate Awareness / climate emergency – to receive an update / information on climate related issues coming forth.
8. Statutory Business:
  - i. Financial Regulations 2025 – to review and approve the adoption of the revised financial regulations (*paper entitled Financial Regulations 2025*)
  - ii. Standing Orders 2025 – to review and approve the adoption of the revised standing orders (*paper entitled Standing Orders 2025*)
  - iii. To agree to the annual subscriptions for the year ending 31<sup>st</sup> March 2026: County Association membership fee; data protection fee; Microsoft 365 Office; anti-virus protection fee.
9. Planning Matters:
  - i. To consider the following planning applications: none submitted prior to serving of agenda to view please follow this link <https://www.babergh.gov.uk/planning/application-search-and-comment/>
  - ii. To note the following planning applications determined by the local planning authority:
    - DC/25/01063 – planning permission for the erection of 2no crop storage buildings, new vehicular access from Priory Hill, concrete pad/yard, 1.8m high security fencing and associated works at land north of Seagers Cottage, Kersey Road

- iii. Council to consider further whether it might be appropriate to developing a neighbourhood plan for either Lindsey or to consider the merits of creating a plan with neighbouring parishes (*Paper entitled Planning for the future in Babergh and Mid Suffolk*)
  - iv. BMSDC – to note the adoption of the Babergh and Mid Suffolk [Biodiversity and Trees Supplementary Planning Document \(SPD\)](#).
10. Correspondence: to consider the following matters:
- i. SALC – The Local Councillor – May 2025 – to note that the link to the online magazine has been circulated to all.
  - ii. BMSDC – to note that the District CIL Funding Bid Round 15 will be open to new applications from the 1<sup>st</sup> May and will close at 12:00pm on the 31<sup>st</sup> May 2025.
  - iii. BMSDC – Town and Parish Updates – to note all monthly updates are emailed to Councillors for their perusal.
  - iv. SALC – to note all weekly news bulletins are emailed to Councillors for their perusal. Councillors to contact the Clerk if there are any items of interest / training courses they wish to attend.
11. Financial Report: (*see associated papers - <https://lindsey.suffolk.cloud/parish-council/meetings>*)
- i. To consider schedule of receipts received and payments made since the last meeting – *Paper A*
  - ii. To consider and approve verified items awaiting authorization as per the schedule submitted – *Paper B*
  - iii. To consider the Council's financial position to date – *Paper C*
  - iv. To consider the actual versus budget for the period ending May 2024 – *Paper D*
  - v. Council to note receipt from the District Council of the first tranche of precept for the year 2025-2026 for Lindsey in the sum of £3,063.50.
12. Year-End Processes: to consider the following as part of the Council's Year-End Process:
- i. To receive and approve the Annual Internal Audit Report for the Year ending 31<sup>st</sup> March 2025 – *Paper E*
  - ii. To consider and decide the actions to be taken following the recommendations arising from the Internal Audit Report
  - iii. To receive and approve the Payments & Receipts Account for the year ending 31<sup>st</sup> March 2025 – *Paper F & Supporting Statements to the Accounts*
  - iv. To note the Bank Reconciliation for the year ending 31<sup>st</sup> March 2025 – *Paper G*
  - v. To consider and approve the Annual Governance Statement for 2024-25 as per Section 1 of the Annual Governance and Accountability Guide (AGAR) – *contained within paper called AGAR*
  - vi. To consider and approve the Accounting Statements for 2024-25 as per Section 2 of the AGAR – *contained within paper called AGAR*
  - vii. To consider and approve the recommendation that having fulfilled the criteria required, Council considers itself exempt from a Limited Assurance Review – *contained within paper called AGAR*
  - viii. Should Agenda Item 12vii) be so approved, that delegated authority be given to the Chair to sign the Certificate of Exemption exempting the Council from a Limited Assurance Review for the year 2024-25 – *contained within paper called AGAR*
  - ix. To receive the dates from the RFO of the period for the exercise of public rights and the publication requirements of the Annual Governance and Accountability Guide for the year ending 31<sup>st</sup> March 2025- *Paper H*
13. Clerk's Report:
- i. Improvements to the two triangles near the Rose Pub – to receive an update on the project to install improvements to both areas.
  - ii. To consider further remedial works to the village sign.

14. Parish Councillors' Reports: to receive reports on village issues from councillors present.
15. Date of next meeting:
  - i. To note the next meeting is to be rescheduled to 23<sup>rd</sup> or 30<sup>th</sup> July 2025.
16. Close of Meeting

*VS Waples*  
Proper Officer to the Council  
08.05.25